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CENTRAL WASHINGTON STATE COLLEGE
BOARD OF TRUSTEES
Ellensburg, Washington
September 16, 1961

Library
Central Washington
State College
Ellensburg, Washington

The regular meeting of the Board of Trustees was called to order by Chairman V. J. Bouillon at 10:00 a. m. in the Mary A. Grupe Conference Center on campus. Present were: Mr. V. J. Bouillon, Mrs. Mary Ellen Davis, Mrs. Selma Therriault and Dr. Archie S. Wilson. Absent was: Dr. Roy P. Wahle. Also present were: Dr. James E. Brooks, President; Kenneth Courson, Business Manager; Clarence Gorchels, Librarian and Bruce Robinson, Faculty Council representative. Appearing before the Board were Mr. John Culler and Mr. Morris of the architectural firm of Culler, Gale and Martell of Spokane, Washington.

MOTION NO. 633 - Mrs. Davis moved that the minutes of the meeting of August 18, 1961 be approved. Seconded by Dr. Wilson. Motion carried.

The Board acknowledged the reports as listed on the agenda for this meeting.

MOTION NO. 634 - Dr. Wilson moved that the Board authorize the administration to rent the required number of spaces in the Antlers Hotel for the housing of students. Seconded by Mrs. Therriault. Motion carried.

Dr. Brooks informed the Board that representatives from Eastern and Western Washington State Colleges will be present at the September 22 faculty meeting at Central Washington State College and will serve on a panel.

Mr. Gorchels presented an excellent statistical report on the library holdings and a request for the approval and support of the Trustees in establishing a Friends (or Associates) of the Library Association. The Board expressed their approval and appreciation of Mr. Gorchel's report.

MOTION NO. 635 - Mrs. Therriault moved that an Associates of the Library Association be established. Seconded by Mrs. Davis. Motion carried.

Dr. Brooks was requested to send a copy of the library report to the Seattle Foundation. Dr. Brooks indicated he would do so and that he intended to send the full report to the faculty. It was agreed that the organization of the group (Associates of the Library) would be simultaneous with the dedication of the library building. It was suggested that Dr. Brooks send a statement to Senator Jackson and Representative Catherine May regarding a request to make Central Washington State College a U. S. library depository. In this connection Dr. Brooks informed the Board he was planning to make a trip back east later this fall or winter to meet and visit with the congressmen and to make other contacts on behalf of the college.

The Board of Trustees noted the communications as listed on the agenda for this meeting.

MOTION NO. 636 - Dr. Wilson moved that the Board authorize the President to sign Budget Change Orders in amounts not exceeding \$2,500 as long as such funds are within the unallocated funds of the college. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 637 - Mrs. Therriault moved that Central Washington State College participate in the Western Data Processing Center and that Dr. Theodor Naumann be our representative. Seconded by Mrs. Davis. Motion carried.

Dr. Brooks informed the Board that Dr. Ray Jongeward of the State Office of Public Instruction would be visiting the campus on September 21 and discussions would be held with him concerning research possibilities for Central Washington State College.

MOTION NO. 638 - Mrs. Davis moved adoption of the following resolution. Seconded by Dr. Wilson. Motion carried.

RESOLUTION

The Board of Trustees of Central Washington College of Education respectfully request from the Board of County Commissioners of Kittitas County that Colorado Street between Blocks 3 and 4 of Michels First Addition to the City of Ellensburg, and that portion of E Street the east 20 feet north of 16th Street and south of the north line of St. Louis Street be vacated to Central Washington College of Education, who is presently acquiring title to this property for the purposes of constructing housing for married students.

MOTION NO. 639 - Dr. Wilson moved that the Board authorize the transfer of funds as necessary to increase secretarial help as outlined in the administrative report revised under new business. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 640 - Mrs. Davis moved that the Board recognize the fact that Dr. Donald Schliesman has completed his degree, in the form of a letter of congratulations from the President. Seconded by Mrs. Therriault. Motion carried.

A recommendation was presented from the Civil Service Personnel Board as follows: "That the pay plan presented by Mr. Courson with Plan C be retroactive to July 1, 1961 and be recommended to the Board of Trustees for final adoption; That new employees in probationary period be moved a single pay step according to Plan A and that no other consideration be given."

MOTION NO. 641 - Mrs. Davis moved that the recommendations of the Personnel Board be adopted. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 642 - Dr. Wilson moved that the salaries for the Civil Service staff as presented by Mr. Courson be approved. Seconded by Mrs. Davis. Motion carried.

MOTION NO. 643 - Dr. Wilson moved that Dr. Wahle be authorized as a delegate to the Association of Governing Boards meeting in Lincoln, Nebraska on October 10-15, 1961. Seconded by Mrs. Therriault. Motion carried.

MOTION NO. 644 - Dr. Wilson moved that the administration take appropriate action in the name of the Board of Trustees with regard to Mr. Doblle's death. Seconded by Mrs. Therriault. Motion carried.

The members of the Board expressed their desire to have the next meeting of the Joint Boards of Trustees either on the 4th or 11th of November in Seattle, preferably at the Benjamin Franklin Hotel.

Mr. John Culler and Mr. Morris presented the final plans for the proposed new music building. Mr. Culler indicated the cost of the acoustical material would be high and there was the possibility that not all of the items recommended by the acoustical engineers could be included. Because of their concern with the acoustics in the new music building, the Board requested Mr. Culler to include the cabinet work as an alternate in the bid.

MOTION NO. 645 - Dr. Wilson moved that the final plans for the proposed new music building as prepared by the firm of Culler, Gale and Martell be accepted. Seconded by Mrs. Therriault. Motion carried.

Mr. Culler stated the plans would be submitted to the State Fire Marshal and to the Engineering Architects. A copy of the plans will also be furnished Mr. Hugh Hitchcock, liability insurance carrier for the college.

MOTION NO. 646 - Mrs. Davis moved the meeting be adjourned. Seconded by Dr. Wilson. Motion carried.